



City Administrator's Report

September 30, 2021

Police Department Records Management System (RMS) Implementation

Police Department staff continue regular meetings with the vendor and working to complete implementation tasks for which the City is responsible. Department wide training on the new system is scheduled for the week of October 11. This will include training for officers, supervisors, all staff, evidence technicians, and administrative staff. "Go Live" is scheduled for October 19.

Police Facility Needs Study

TreanorHL, has requested some documents from the department to begin review and work on this project. The first on-site visit for this project is scheduled for the week of October 4. The consultants will tour and assess the current facility, as well as discuss issues with several individuals within the department.

Highland Drive Sanitary Sewer Project

Sewer work is complete on this project. Road repairs will begin by mid-October.



Request for Proposals for GIS System

Proposals for a GIS system were due Wednesday, September 29. Five submissions were received. A review committee comprised of Mayor Boley, Alderman Chevalier and

public works and development staff will review the submittals to identify two to three firms to interview. Interviews likely will occur in November.

Contract Snow Removal

Proposals for contract snow removal were due Tuesday, September 28. No proposals were received, so the deadline was extended to Friday, October 1. Staff has been in ongoing communication with local landscaping companies which have indicated interest and it is anticipated proposals will be received.

Public Works Website Updates

The following public works pages on the website have been updated:

The Senior Discount and Bag Tag program have been added to the Trash & Recycling page on the city's website:

<https://smithvillemo.municipalone.com/pview.aspx?id=2587&catID=0>

The senior discount agreement form has been added to the website, as well as FAQs, and informational flyers about the new programs.

Link to agreement form:

<https://smithvillemo.municipalone.com/files/documents/SeniorDiscountAgreementForm1327124905092221PM.pdf>

Link to senior discount info flyer:

<https://smithvillemo.municipalone.com/files/documents/SeniorDiscountFAQ1327034452092421PM.pdf>

Link to bag tag program info flyer:

<https://smithvillemo.municipalone.com/files/documents/BagTagProgramFAQ1327041358092921PM.pdf>

These programs will begin November 1, 2021.